

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. I Sem (Tax/ Plain/Computer (July 2016- Dec 2016)
 Subject - Financial Accounts
 Teacher - Dr Gayatri Palod

Day/Lecture	Unit	Topic
1	Unit 1	Accounting an introduction -meaning and defination, Objectives of book keeping
2		Concept of Double Entry System-Rules of double entry system or rules of journal,Important terminology
3		Accounting Concepts and Convention-meaning and defination, Objectives of accounting principles
4		Journal-Rules of Journal ,Practical Questions
5		Ledger- meaning of ledger ,objectives Practical Questions
6		Sub Division Of Journal -Subsidiary book I: cash books
7		Practical Questions : cash book - simple cash book,two and three column cash book
8		Sub Division Of Journal -Subsidiary book II purchase book ,sales book. P/R book ,S/R book
9		Trial Balance -Introduction ,meaning and defination Practical Question
10		Revenue Recognition :AS-9- meaning, Introduction
11		Final Accountigs - meaning and formate of tradingand profit & loss a/c, balance sheet
12		Practical Questions
13		Practical Questions
14		Practical Questions
15		Practical Questions
16	Unit 2	Indian Accounting standards (AS6 &AS10) - meaning and defination, Objectives of accounting standards, processof formation and publication
17		Depreciation(AS6)- meaning,defination method of depreciation
18		Practical Questions
19		Practical Questions
20		Practical Questions
21		Branch Accounts - Primary Branch ,One A/C method ,Multiple Account method,Independent Branch,Foreign Branch
22		Practical Questions
23		Practical Questions
24		Practical Questions
25		Departmental Accounts-Meaning ,Objects,Method,difference between Departmental a/c &Branch a/c
26		Practical Questions
27		Practical Questions
28		Practical Questions
29		Practical Questions
30	Unit 3	Royalty Accounts -Meaning, Kind of Royalty Shortworking, Minimum Rent
31		Practical Questions
32		Practical Questions
33		Practical Questions
34		Insolvency Accounts
35		Practical Questions
36		Practical Questions
37	Unit 4	
38		Partnership Accounting
39		Adjustment and Garantuee
40		Practical Questions
41		Practical Questions
42		Admission of Partner, Retirement and Death of a Partner
43		Practical Questions
44		Practical Questions
45		Practical Questions
46		Practical Questions
47		Practical Questions
48		Practical Questions
49	Unit 5	Dissolution of partnership firm with insolvency -Practical Questions
50		Practical Questions
51		Practical Questions
52		Practical Questions
53		Amalgamation of Partnership Firms - Practical Questions
54		Practical Questions
55		Practical Questions
56		Conversion of Partnership Firm into Joint Stock Company-
57		Practical Questions
58		Practical Questions

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. II Sem Tax/ Plain/Computer (Jan 2017 - June 2017)
 Subject - Business Mathematics
 Teacher - Dr Sandeep Kaur Hora

Day/Lecture	Unit	Topic
1	I	Ratio-meaning and properties
2	I	Types of ratio
3	I	Numerical problems
4	I	Numerical problems
5	I	Numerical problems
6	I	Proportion -meaning and types,Difference between Ratio and Proportion
7	I	Numerical problems
8	I	Numerical problems
9	I	Percentage-meaning and uses,Objectives
10	I	Numerical problems
11	I	Numerical problems
12	I	Commision-meaning ,types of commision agents
13	I	Numerical problems
14	I	Discount and brokerage-introduction
15	I	Numerical problems
16	II	Simultaneous Equations-characteristics
17	II	Numerical problems
18	II	Numerical problems
19	II	Numerical problems
20	II	Numerical problems
21	II	Numerical problems
22	II	Numerical problems
23	II	Numerical problems
24	II	Numerical problems
25	II	Preparatio of invoice-methods and types
26	II	Numerical problems
27	III	Matrices-introduction
28	III	Types of matrices
29	III	Addition and subtraction of matrices
30	III	Addition and subtraction of matrices
31	III	Multiplication of matrices
32	III	Multiplication of matrices
33	III	Multiplication of matrices
34	IV	Logarithms- introduction
35	IV	Numerical problems
36	IV	Numerical problems
37	IV	Numerical problems
38	IV	Numerical problems
39	IV	Numerical problems
40	IV	Numerical problems
41	IV	Numerical problems
42	IV	Simple Interest -meaning and formulae
43	IV	Numerical problems
44	IV	Numerical problems
45	IV	Compound Interest- meaning and introduction
46	IV	Numerical problems
47	IV	Numerical problems
48	IV	Numerical problems
49	V	Averages- meaning ,concepts
50	V	Numerical problems
51	V	Numerical problems
52	V	Statistical averages
53	V	Numerical problems-Arithmetic mean
54	V	Numerical problems-Arithmetic mean
55	V	Numerical problems -Harmonic mean
56	V	Numerical problems-Geometric mean
57	V	Profit and loss- meaning and formulae
58	V	Numerical problems
59	V	Numerical problems
60	V	Numerical problems

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Hons (July 2016 - Dec 2016)

Subject - Financial Accounts

Teacher - Dr Supriya Bandi

Day/Lecture	Unit	Topic
1	I	Introduction to Accounting, Double Entry System and Important terms
2		Accounting Concepts & Conventions
3		Golden Rules of Accounting and Formation of Journal entries
4		Journal entries - Numericals
5		Journal entries - Numericals
6		Journal entries - Numericals
7		Preparation of Ledger Accounts
8		Numericals
9		Cash Book , and its Types
10		Numerical Sums on Single Column Cash Book
11		Numerical Sums on Single Column Cash Book and Double Column Cash Book
12		Numericals on Triple Column Cash Book
13		Subsidiary Books and its types
14		Trial Balance - Numericals
15		Trial Balance - Numericals
16		Accounting Standards and IFRS
17		Final Accounts - Introduction and Format
18		Numericals on Final Accounts with Adjustments
19		Numericals on Final Accounts with Adjustments
20		Numericals on Final Accounts with Adjustments
21		Numericals on Final Accounts with Adjustments
22	II	Depreciation - Introduction and Straight Line Method
23		Straight Line Method Numericals
24		Straight Line Method Numericals
25		Written Down Value Method and Numericals
26		Written Down Value Method and Numericals
27		Other Method and Retrospective Effect of Depreciation
28		Hire Purchase System
29		Practical Sums
30		Practical Sums
31		Practical Sums
32		Practical Sums
33	III	Single Entry System - Introduction
34		Numericals
35		Numericals
36		Numericals
37		Bank Reconciliation Statement
38		Practical Sums
39		Practical Sums
40		Practical Sums
41		Practical Sums
42	IV	Departmental Accounts- Introduction and Numericals
43		Numericals
44		Numericals
45		Numericals
46		Numericals
47		Branch Accounts and Its Numericals
48		Branch Accounts and Its Numericals
49		Branch Accounts and Its Numericals
50		Branch Accounts and Its Numericals
51	V	Partnership Accounting- Basic Concepts with Numericals
52		Partnership Accounting- Basic Concepts with Numericals
53		Admission of Partner and Numericals
54		Numericals
55		Numericals
56		Numericals
57		Retirement of Partner and its Numericals
58		Retirement of Partner and its Numericals
59		Death of Partner and its Numericals
60		Dissolution of Partner and Numericals
61		Dissolution of Partner and Numericals
62		Dissolution of Partner and Numericals on Garner V/s Muray

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. II Hons (Jan 2017 - June 2017)

Subject - Business Mathematics

Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Simultaneous Equation- Meaning, Characteristics
2		Simultaneous Equation- Elimination Method
3		Simultaneous Equation- Substitution, Comparison Method
4		Simultaneous Equation- Cross Multiplication, Graphical Method
5		Simultaneous Equation- Numerical Question
6		Simultaneous Equation- Numerical Question
7		Simultaneous Equation- Numerical Question
8		Simultaneous Equation- Numerical Question
9		Ratio and Proportion - Concept, types
10		Ratio and Proportion - Numerical Question
11		Ratio and Proportion - Numerical Question
12		Ratio and Proportion - Numerical Question
13		Ratio and Proportion - Numerical Question
14		Percentage - Concepts, Numerical Question
15	Percentage - Numerical Question	
16	Percentage - Numerical Question	
17	Percentage - Numerical Question	
18	Percentage - Numerical Question	
19	Profit & Loss - Concept, Formula, Numerical Question	
20	Profit & Loss - Numerical Question	
21	Profit & Loss - Numerical Question	
22	Profit & Loss - Numerical Question	
23	Profit & Loss - Numerical Question	
24	Commission and Discount - Concept and Numerical Question	
25	Commission and Discount - Numerical Question	
26	Commission and Discount - Numerical Question	
27	Commission and Discount - Numerical Question	
28	III	Introduction to Vedic Maths
29		Its History, Importance and Scope
30		Base Method of Multiplication
31		Base Method of Multiplication
32		Base Method of Multiplication
33		Base Method of Division
34		Base Method of Division
35		Base Method of Squaring
36		Base Method of Squaring
37		Time and work and time distance
38	Time and work and time distance	
39	IV	Logical Reasoning - Coding and Decoding
40		Logical Reasoning - Series Completion
41		Logical Reasoning - Cubes
42		Logical Reasoning - Verbal Classification
43		Logical Reasoning - Ranking Arrangement
44		Logical Reasoning - Directions
45		Logical Reasoning - Blood Relationship
46		Logical Reasoning - Syllogism
47		Introduction to Logarithm and its use
48		Rules of Logarithm and Antilogarithm
49		Numerical Questions on Logarithm
50		Numerical Questions on Logarithm
51		Numerical Questions on Logarithm
52		Numerical Questions on Logarithm
53		Numerical Questions on Logarithm
54	V	Simple Interest - Concept, Formula, Numerical Question
55		Simple Interest - Numerical Question
56		Simple Interest - Numerical Question
57		Simple Interest - Numerical Question
58		Simple Interest - Numerical Question
59		Simple Interest - Numerical Question
60		Compound Interest - Concept, Formula, Difference with SI
61		Compound Interest - Numerical Question
62		Compound Interest - Numerical Question
63		Compound Interest - Numerical Question
64		Compound Interest - Numerical Question
65		Installment of Banking Sector
66		Installment of Banking Sector
67		Installment of Banking Sector

Maharaja Ranjit Singh College of Professional Sciences
 Department of Commerce & Management
 Lesson Plan - B. Com. III Sem Tax/ Plain/ Computer (July 2016 - Dec 2016)
 Subject - Corporate Accounts
 Teacher - Dr Supriya Bandi/ Dr.Deepti Sethi

Day/Lecture	Unit	Topic
1	I	Company profit :Declaration of dividend
2		Profit and loss Appropriation account
3		Disposal of profits
4		Practical Question
5		Managerial Remuneration
6		Managerial Remuneration
7		Profit and loss prior to and post incorporation
8		Practical Question
9		Practical Question
10		Practical Question
11		Practical Question
12		Final accounts of company
13		Final accounts of company
14		Final accounts of company
15	II	Valuation of Goodwill meaning, types
16		Method of Goodwill
17		Valuation of Goodwill -practical Questions
18		Practical Question
19		Practical Question
20		Practical Question
21		Valuation of share meaning,types
22		Method of valuation of share
23		Practical Question
24		Practical Question
25		Practical Question
26		Accounting of public utility companies
27	Meaning of double accounting system,characteristics	
28	Difference between double account system& normal accounting system	
29	III	Holding Companies : meaning of holding and subsidiary company
30		Practical Question of holding company
31		Practical Question
32		Practical Question
33		Practical Question
34		Liquidation of Companies
35		Liquidator's statement of account of the winding-up
36		Practical Question
37		Practical Question
38		Practical Question
39	IV	Amalgamation of companies (As per Accounting standard -14
40		Types of amalgamation as per AS-14
41		Methods for accounting for amalgamation
42		practical Question
43		practical Question
44		Internal Reconstruction of Companies
45	Internal Reconstruction of companies practical Question	
46	V	Accounts of Banking Companies : function ,and services of modern bank
47		Accounting Records in the books of bank
48		Profit and loss account(records of bank expenses along with interestand discount
49		Accounts of insurance companies -Theory
50		Accounts of insurance companies -Theory
51		Accounts of insurance companies -Practical Question
52		Accounts of insurance companies -Practical Question
53		Accounts of insurance companies -Practical Question
54		Accounts of insurance companies -Practical Question
55		Insurance Claims Theory
56		Insurance Claims Theory
57		Insurance Claims Practical Question
58		Insurance Claims Practical Question
59		Insurance Claims Practical Question

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. IV Sem Tax/ Plain/ Computer (Jan 2017 - June 2017)
 Subject - Cost Accounting
 Teacher - Dr Supriya Bandi

Day/Lecture	Unit	Topic
1	I	Cost Accounting - An Introduction Objectives, Techniques
2		Elements of Cost, Difference Between Cost and Financial Scope
3		Material Cost - An Introduction , Techniques of material Control, Bin Card
4		Theory on ABC Analysis and Stores Ledger Account - FIFO Numericals
5		FIFO Numericals
6		FIFO & LIFO Numericals
7		LIFO Numericals
8		Numericals on Simple Average and Weighted Average
9		Economic Order Quantity and its Numericals
10		Economic Order Quantity and its Numericals , Various Levels of Stock
11		Economic Order Quantity and its Numericals , Various Levels of Stock
12	II	Overhead Control - Introduction, Absorption of Overhead
13		Numericals on Distribution of Overhead
14		Numericals on Repeated Distribution Method and Simultaneous Equation Method
15		Numericals on Repeated Distribution Method and Simultaneous Equation Method
16		Machine Hour Rate- Introduction
17		Numericals on Machine Hour Rate
18		Numericals on Machine Hour Rate
19		Numericals on Machine Hour Rate
20		Numericals on Machine Hour Rate
21		Numericals on Machine Hour Rate
22		Unit Costing - Introduction , Format of Cost Sheet
23		Numericals on Cost Sheet
24		Numericals on Cost Sheet
25		Numericals on Cost Sheet
26		Numericals on Cost Sheet, Tender Price Numericals
27		Numericals on Cost Sheet, Tender Price Numericals
28		Numericals on Cost Sheet, Tender Price Numericals
29		III
30	Numericals on Contract Costing	
31	Numericals on Contract Costing	
32	Numericals on Contract Costing	
33	Numericals on Contract Costing	
34	Numericals on Contract Costing	
35	Operating Cost Introduction	
36	Numericals on Operating Cost	
37	Numericals on Operating Cost	
38	Numericals on Operating Cost	
39	Numericals on Operating Cost	
40	IV	Process costing - Introduction, Format
41		Numericals on Process Cost
42		Numericals on Process Cost with Normal loss, abnormal loss & gain
43		Numericals on Process Cost with Normal loss, abnormal loss & gain
44		Numericals on Inter Process Cost
45		Numericals on Inter Process Cost
46		Numericals on Inter Process Cost
47		Numericals on equivalent Production
48		Numericals on equivalent Production
49		Numericals on equivalent Production
50		Reconciliation of Cost Accounting and Financial Accounting - Introduction , Format
51		Numericals
52		Numericals
53		Numericals
54		Numericals
55	Marginal Costing - Theory and Formulaes	
56	Numericals on Marginal Costing	
57	Numericals on Marginal Costing	
58	Numericals on Marginal Costing	
59	V	Application of Break Even Analysis in Decision Making
60		Application of Break Even Analysis in Decision Making
61		Application of Break Even Analysis in Decision Making
62		Standard Costing Numericals on Material Variance
63		Standard Costing Numericals on Material Variance
64		Standard Costing Numericals on Material Variance
65		Standard Costing Numericals on Labour Variance

Maharaja Ranjit Singh College of Professional Sciences
 Department of Commerce & Management
 Lesson Plan - B. Com. III Sem Hons (July 2016 - Dec 2016)
 Subject - Corporate Accounts
 Teacher - Dr Supriya Bandi/Dr. Deepti Sethi

Day/Lecture	Unit	Topic
1	I	Share : meaning types of share ,procedure of share
2		Forfeiture of share :at par, at premium
3		Re-issue of share: at par ,at premium
4		Practical Question
5		Practical Question
6		Practical Question
7		Practical Question
8		Practical Question
9		Redemption of preference shares
10		Redemption of preference shares
11		Practical Question
12		Practical Question
13		Debentures :Issue of debenture, kinds of debenture
14		Difference between share&debenture
15		Interest on debenture and income tax thereon
16		Practical Question
17		Practical Question
18	II	Company profit :Declaretion of dividend
19		Profit and loss Appropriation account
20		Disposal of profits
21		Practical Question
22		Managerial Remuneration
23		Managerial Remuneration
24		Profit and loss prior to and post incorporation
25		Practical Question
26		Practical Question
27		Practical Question
28		Practical Question
29		Final accounts of company
30		Final accounts of company
31	Final accounts of company	
32	III	Valuation of Goodwill meaning, types
33		Method of Goodwill
34		Valuation of Goodwill -practical Questions
35		Practical Question
36		Practical Question
37		Practical Question
38		Valuation of share meaning,types
39		Method of valuation of share
40		Practical Question

41		Practical Question
42		Practical Question
43		Accounting of public utility companies
44		Meaning of double accounting system, characteristics
45		Difference between double account system & normal accounting system
46	IV	Holding Companies : meaning of holding and subsidiary company
47		Practical Question of holding company
48		Practical Question
49		Practical Question
50		Practical Question
51		Liquidation of Companies
52		Liquidator's statement of account of the winding-up
53		Practical Question
54		Practical Question
55		Practical Question
56	V	Amalgamation of companies (As per Accounting standard -14
57		Types of amalgamation as per AS-14
58		Methods for accounting for amalgamation
59		practical Question
60		practical Question
61		Internal Reconstruction of Companies
62		Internal Reconstruction of companies practical Question

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. IV Sem Hons (Jan 2017 - June 2017)

Subject - Theory and Practice of Cost Accounts

Teacher - Dr Supriya Bandi

Day/Lecture	Unit	Topic
1	I	Introduction to Cost Accounting, Nature and Scope of cost accounting
2		Methods & techniques of cost accounting
3		installation of CA system and classification of cost
4		Accounting of material control concept & techniques
5		Material losses and treatment
6		Economic order quantity numericals
7		Numericals on EOQ
8		Numericals on EOQ
9		Numericals on EOQ
10		stores ledger account FIFO
11		LIFO
12		Simple average method and weighted average methods
13		minimum level, maximum level
14	II	Accounting for labour labour cost
15		labour turnover and numerical
16		Wage payment plans Taylor
17		numericals
18		Numerical on Halsey and Rowan
19		Numerical on Merrick
20		Numerical on Gantt
21		Accounting for overhead
22		numericals
23		Machine hour rate
24		Numerical on MHR
25		Numerical on MHR
26	III	Unit Costing
27		Numericals on cost sheet
28		Numericals
29		Numericals
30		Numericals
31		Break even analysis Introduction
32		Numericals
33		Numericals
34		Numericals
35	IV	Contract Costing Introduction
36		Numericals
37		Numericals
38		Numericals
39		Process Costing
40		Numericals
41		Numericals
42		Numericals
43		Standard Costing
44		Numericals
45		Numericals

46	V	Numericals
47		Budgetary Control
48		Numericals on cash budget
49		Numericals on cash budhet
50		Numericals on flexible budget

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. V SEM Tax/ Plain / Computer(July 2016 - Dec- 2016)
 Subject - Income Tax
 Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	1	Introduction of Income Tax Act 1961, Types of Taxes
2		Various Definition under Income Tax
3		Income Tax Rates
4		Agricultural Income and its tax calculation
5		Residential Status - Provisions
6		Numerical questions
7		Tax Incidence provisions and its numerical question
8		Numerical questions
9		Numerical questions
10		Numerical questions
11		Exempted Income
12		Exempted Income
13		Exempted Income
14	2	Income from Salary - Provisions
15		Income from Salary - Provisions
16		Income from Salary - Provisions
17		Income from Salary - Provisions
18		Income from Salary - Numerical Questions
19		Income from Salary - Numerical Questions
20		Income from Salary - Numerical Questions
21		Income from Salary - Numerical Questions
22		Income from Salary - Numerical Questions
23		Income from Salary - Numerical Questions
24		Income from House Property - Provisions
25		Income from House Property - Provisions
26		Income from House Property - Numerical Questions
27		Income from House Property - Numerical Questions
28		Income from House Property - Numerical Questions
29		Income from House Property - Numerical Questions
30		Income from House Property - Numerical Questions
31	3	Income from Business Profession - Provisions
32		Income from Business Profession - Provisions
33		Income from Business Profession - Numerical Questions
34		Income from Business Profession - Numerical Questions
35		Income from Business Profession - Numerical Questions
36		Income from Capital Gain - Provisions
37		Income from Capital Gain - Provisions
38		Income from Capital Gain - Provisions
39		Income from Capital Gain - Numerical Questions
40		Income from Capital Gain - Numerical Questions
41		Income from Capital Gain - Numerical Questions
42		Income from Capital Gain - Numerical Questions
43		Income from Other Sources - Provisions

44		Income from Other Sources - Provisions	
45		Income from Other Sources - Numerical Questions	
46		Income from Other Sources - Numerical Questions	
47		Income from Other Sources - Numerical Questions	
48	4	Set off & Carry Forward of Losses - Provisions	
49		Set off & Carry Forward of Losses - Numerical Questions	
50		Set off & Carry Forward of Losses - Numerical Questions	
51		Set off & Carry Forward of Losses - Numerical Questions	
52		Deductions from Gross Total Income - Provisions	
53		Deductions from Gross Total Income - Provisions	
54		Deductions from Gross Total Income - Numerical Questions	
55		Deductions from Gross Total Income - Numerical Questions	
56		Clubbing of Income - Provisions	
57		Computation of Total Income - Numerical Questions	
58		Computation of Total Income - Numerical Questions	
59		Computation of Total Income - Numerical Questions	
60		Computation of Tax Calculation - Numerical Questions	
61		Computation of Tax Calculation - Numerical Questions	
62		5	Assessment Procedure Concept, Types
63			Provisions of Tax Deducted at source Provisions and Numericals
64	Tax Deducted at source - Provisions and Numericals		
65	Advance Payment of Tax - Provisions and Numericals		
66	Advance Payment of Tax - Provisions and Numericals		
67	Income Tax Authorities - Rights and Duties		
68	Provisions of Appeal, Revisions and Penalties		

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI Sem Plain/ Tax / Comp (Jan 2017 - June 2017)

Subject - Indirect Tax

Teacher - Dr. Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Central Excise Duty - Concept and Important Definitions
2		Classification of Goods and Principles of Classification
3		Classification of Goods and Principles of Classification
4		Valuation under Central Excise
5		Ad Valorem Duty and its Valuation Rules
6		Computation of Central Excise Duty Practical Problems
7		Computation of Central Excise Duty Practical Problems
8		Computation of Central Excise Duty Practical Problems
9		Computation of Central Excise Duty Practical Problems
10		Computation of Central Excise Duty Practical Problems
11		MRP based Valuation
12		MRP based Valuation Valuation Rules
13	II	Customs Duty - Introduction and Nature
14		Important Terms and Definition
15		Types of Customs Duty
16		Valuation and calculation of Customs Duty
17		Practical Problems
18		Practical Problems
19		Practical Problems
20		Practical Problems
21	III	Central Sales Tax General Introduction
22		Important Definitions and Declared Goods
23		Important Definitions and Declared Goods
24		Provisions related to Inter state sales
25		Determination of Gross Turnover and Taxable Sale
26		Practical Problems
27		Practical Problems
28		Practical Problems
29		Practical Problems
30	IV	M.P Value Added Tax - Introduction and important Definitions
31		M.P Value Added Tax - Introduction and important Definitions
32		Registration of Dealers under VAT
33		Taxable Turnover under VAT
34		Practical Problems
35		Practical Problems
36		Practical Problems
37		Practical Problems
38	V	VAT - Input Tax Rebate
39		Assessment Procedure
40		Payment of Tax and Recovery
41		Refund of Tax and Composition Dealer
42		Tax Authorities of VAT
43		Appeals and Revision
44		Difficulties of implementation of VAT
45		Service Tax Concept , Objects , Scope
46		Features of Service Tax and Negative List

47		List of Taxable Services Provisions and Rules of Service Tax
48		Practical Problems of Service Tax
49		Practical Problems of Service Tax
50		Practical Problems of Service Tax
51		Practical Problems of Service Tax

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. V SEM Hons (July 2016 - Dec- 2016)

Subject - Income Tax

Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	1	Introduction of Income Tax Act 1961, Types of Taxes
2		Various Definition under Income Tax
3		Income Tax Rates
4		Agricultural Income and its tax calculation
5		Residential Status - Provisions
6		Numerical questions
7		Tax Incidence provisions and its numerical question
8		Numerical questions
9		Numerical questions
10		Numerical questions
11		Exempted Income
12		Exempted Income
13		Exempted Income
14	2	Income from Salary - Provisions
15		Income from Salary - Provisions
16		Income from Salary - Provisions
17		Income from Salary - Provisions
18		Income from Salary - Numerical Questions
19		Income from Salary - Numerical Questions
20		Income from Salary - Numerical Questions
21		Income from Salary - Numerical Questions
22		Income from Salary - Numerical Questions
23		Income from Salary - Numerical Questions
24		Income from House Property - Provisions
25		Income from House Property - Provisions
26		Income from House Property - Numerical Questions
27		Income from House Property - Numerical Questions
28		Income from House Property - Numerical Questions
29		Income from House Property - Numerical Questions
30		Income from House Property - Numerical Questions
31	3	Income from Business Profession - Provisions
32		Income from Business Profession - Provisions
33		Income from Business Profession - Numerical Questions
34		Income from Business Profession - Numerical Questions
35		Income from Business Profession - Numerical Questions
36		Income from Capital Gain - Provisions
37		Income from Capital Gain - Provisions
38		Income from Capital Gain - Provisions
39		Income from Capital Gain - Numerical Questions
40		Income from Capital Gain - Numerical Questions
41		Income from Capital Gain - Numerical Questions
42		Income from Capital Gain - Numerical Questions
43		Income from Other Sources - Provisions

44		Income from Other Sources - Provisions
45		Income from Other Sources - Numerical Questions
46		Income from Other Sources - Numerical Questions
47		Income from Other Sources - Numerical Questions
48	4	Set off & Carry Forward of Losses - Provisions
49		Set off & Carry Forward of Losses - Numerical Questions
50		Set off & Carry Forward of Losses - Numerical Questions
51		Set off & Carry Forward of Losses - Numerical Questions
52		Deductions from Gross Total Income - Provisions
53		Deductions from Gross Total Income - Provisions
54		Deductions from Gross Total Income - Numerical Questions
55		Deductions from Gross Total Income - Numerical Questions
56	5	Clubbing of Income - Provisions
57		Computation of Total Income - Numerical Questions
58		Computation of Total Income - Numerical Questions
59		Computation of Total Income - Numerical Questions
60		Computation of Total Income - Numerical Questions
61		Computation of Tax Calculation - Numerical Questions
62		Computation of Tax Calculation - Numerical Questions
63		Computation of Tax Calculation - Numerical Questions

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI Sem Hons (Jan 2017 - June 2017)

Subject - Indirect Tax

Teacher - Dr. Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Central Excise Duty - Concept and Important Definitions
2		Classification of Goods and Principles of Classification
3		Classification of Goods and Principles of Classification
4		Valuation under Central Excise
5		Ad Valorem Duty and its Valuation Rules
6		Computation of Central Excise Duty Practical Problems
7		Computation of Central Excise Duty Practical Problems
8		Computation of Central Excise Duty Practical Problems
9		Computation of Central Excise Duty Practical Problems
10		Computation of Central Excise Duty Practical Problems
11		MRP based Valuation
12		MRP based Valuation Valuation Rules
13	II	Customs Duty - Introduction and Nature
14		Important Terms and Definition
15		Types of Customs Duty
16		Valuation and calculation of Customs Duty
17		Practical Problems
18		Practical Problems
19		Practical Problems
20	Practical Problems	
21	III	Central Sales Tax General Introduction
22		Important Definitions and Declared Goods
23		Important Definitions and Declared Goods
24		Provisions related to Inter state sales
25		Determination of Gross Turnover and Taxable Sale
26		Practical Problems
27		Practical Problems
28		Practical Problems
29		Practical Problems
30	IV	M.P Value Added Tax - Introduction and important Definitions
31		M.P Value Added Tax - Introduction and important Definitions
32		Registration of Dealers under VAT
33		Taxable Turnover under VAT
34		Practical Problems
35		Practical Problems
36		Practical Problems
37		VAT - Input Tax Rebate
38		Assessment Procedure
39		Payment of Tax and Recovery
40		Refund of Tax and Composition Dealer
41		Tax Authorities of VAT
42		Appeals and Revision
43		Service Tax Concept , Objects , Scope
44		Features of Service Tax and Negative List
45		Features of Service Tax and Negative List
46		List of Taxable Services Provisions and Rules of Service Tax

47	V	List of Taxable Services Provisions and Rules of Service Tax
48		Practical Problems of Service Tax
49		Practical Problems of Service Tax
50		Practical Problems of Service Tax
51		Practical Problems of Service Tax

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Sem (July 2016 - Dec 2016)

Subject - Introduction to Computer Fundamentals & PC Software

Teacher - Prof. Pravin Kumar Sharma

Day/Lecture	Unit	Topic
1	I	Introduction of Computer, what it stands for?, components of computers
2	I	Block diagram of computer and functioning of each unit of computer
3	I	Classification of computer (Purpose, Data Handling and Functionality), its capabilities
4	I	Desktop, Portable: Notebook, Laptop, smart phone
5	I	Smart and dumb Terminal, Client and Server
6	I	Generation of Computers
7	I	Introduction of Operating system, Logical Architecture of OS
8	I	GUI and CLI/ CUI, and different types of Operating System
9	I	Functions of Operating system
10	I	Difference between DOS, Windows and LINUX
11	I	Internal and External commands of DOS(date, time, cls, copy con, format)
12	I	File Structure of DOS operating system
13	II	Introduction of Windows XP Operating System and its features,
14	II	Windows Desktop Setting, Managing Windows Explorer
15	II	Introduction of Taskbar, Start Menu Options
16	II	My computer, Recycle bin, My network places, My documents
17	II	Process to create an user account
18	II	Windows Xp Accessories: Calculator, Note pad and its features and applications
19	II	Word pad its features and applications
20	II	Introduction of Paint its application and features
21	II	Introduction Entertainment and Address book
22	III	Control panel and its different options
23	III	Installation process of Software
24	III	Process of Addition of new Hardware
25	III	Installation and Applications of MODEM

26	III	Installation of sound card,
27	III	Installation of Printer
28	III	Installation of Scanner
29	III	creation of folder and shortcut, change date and time of system
30	III	Display settings: change wallpaper, screen saver
31	IV	What is word processing?, different word processing softwares
32	IV	features of MS-Word processor, ways of creating documents using(Blank, Template)
33	IV	Previewing a document before printing, protecting documents
34	IV	Different components of word processor(Formatting, Ruler, Status and Ribbon, Quick Access tool bar)
35	IV	Paragraph formatting and Table handling features of MS-Word 2007
36	IV	Creation of Header & Footer, Mail Merge and Macros
37	V	Introduction of MS-Power Point and its features
38	V	Different components of MS-Power Point(Slide, Handouts, Speaker Notes and Outline)
39	V	Different Views of MS-Power Point, Different ways to create MS Power-Point Presentation
40	V	Smart Art, Custom Animation and Options available in slide-show tab, Adding table and other effects
41	V	Slide Sorter, Slide Transition
42	V	Insert: Organizational Charts, Audio, Video, word art and clipart in Slides

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B.Com. II SEM (Jan 2017 - May 2017)

Subject - Introduction to Information Technology with Internet E-Commerce

Teacher - Prof. Shailesh Hirve

Day	Unit	Topic
1	I	Introduction to IT
2		Difference between CS & IT
3		Define IT , data and information
4		Intoduction to algorithms
5		Properties of algorithm
6		Classification of algorithm
7		Types of programming languages
8		Tanslators, loader, linker
9	II	Introduction to Information System and its concepts
10		Components of Information System
11		Organizational Structure of Information System and IT
12		Different types of softwares
13		Different types of softwares
14		Introduction to Flow Chart and its notations
15		Various examples of flow charts
16		Programming Languages and Translators
17	III	Introduction to MS Excel, worksheets, workbook
18		Handling data and information on worksheets
19		Handling data and information on worksheets
20		Toolbars and menus
21		Toolbars and menus
22		Farmulas and cell referencing
23		Absolute and relative addressing
24		Working with graphs, functions
25		Pivote table
26		Sorting and filtering of data
27	IV	Basics of internet, Browsers, ISP
28		Domain Naming System, WWW,URL
29		FTP, Firewalls
30		Popup Blockers
31		viruses and antiviruses
32		Various antivirus programs
33		E-Mail Basics, types of email
34		Working principle of E-Mail System
35		Introduction to E-Commerce

36	V	Types to E-Commerce, its applications
37		Electronic Payment System
38		Trends of E-Commerce
39		E-Commerce Strategy, Computer Waste and Mistakes
40		Computer Crimes

Maharaja Ranjit Singh College of Professional Sciences, Indore**Department of Commerce & Management**

Lesson Plan - B. Com. III Sem (July 2016 - Dec 2016)

Subject - C- Programming Language

Teacher - Prof. Gulisha Gupta

Day/Lecture	Unit	Topic
1	I	Introduction of Computer and its components with Block Diagram
2	I	What is Language? Introduction of Programming languages, its types
3	I	Difference between Procedural, Problem oriented, Introduction of Structured Programming : Modular programming
4	I	Introduction of Top-down and Bottom-Up Analysis
5	I	Programming Tools(Algorithm, Flowcharts)
6	I	Advantage and Disadvantages of Algorithm and Flowchart
7	I	Language Translator and its types
8	II	Introduction of C Programming Language, types of C, Character set of C
9	II	Identifier, Literal, Tokens, Constant and Variables and types of Variables
10	II	Keywords(reserve words) and Data types used in C and its types (Primary, Userdefined, Derived)
11	II	Different types of operators used in C, program as an example
12	II	Expression, Statement and its types, Hierarchy of Operators
13	II	Structure of C Program with different sections and its significance
14	II	Arithmetic, Conditional, Control and program as an example
15	III	IF, IF-else, Nested If, break, continue and go to and program as an example
16	III	Switch case statement
17	III	Introduction of Looping statements and types of loops used in C (for, while, do-while and ODD)
18	III	Standard and Console input and output statements , character oriented and string oriented functions
19	III	Formatted and Unformatted(putc(),getc(),puts(),gets(), scanf and printf functions)
20	IV	What is function? Its syntax, types and built-in functions.
21	IV	Function prototyping

22	IV	Function arguments (actual and formal), Call by Value and Call by reference
23	IV	Function with decision statements
24	IV	Fucntions with loop statements
25	IV	Function using array as aruments
26	IV	Introduction of Storge classess
27	IV	Pointer decration, its uses, advantages and disadvantages
28	IV	Pointer of Array, Array of pointer.
29	IV	Arithmetic operations on pointers
30	IV	Introdcution of 2D Array of Characters and program
31	IV	Pointers to pointers and pointer to string
32	V	Introduction of Array, its types and storage in memory
33	V	Different operations of 1D and 2D Array, Intialization of 1D and 2D Array
34	V	Introduction of Structure, Its Memory representation and Syntax with Structure Variable
35	V	Accessing of Structure elements using Special Operator(Period operator), Initialization of an Structure
36	V	Array of Structure, program to print and calculate average of marks of 20 students using Array of structure.
37	V	Introduction of Union, Its Memory representation and Syntax with Structure Variable
38	V	Accessing of Union elements using Special Operator(Period operator), Initialization of an Union
39	V	Difference between Union and Structure
40	V	Program as a example for union and structure

Maharaja Ranjit Singh College of Professional Sciences, Indore
Department of Commerce & Management
 Lesson Plan - B.Com. IV SEM (Jan 2017 - May 2017)
 Subject - Introduction to Database Management System

Teacher - Prof. Shailesh Hirve

Day	Unit	Topic
1	I	Introduction of DBMS, purpose of DBMS, view of data,
2		Schemas, Instances, Data Dictionary
3		Data Models
4		Data Models
5		Data Models
6		Database language, Database administrator,
7		Database user, overall system structure.
8		Data Independence and its types
9	II	Entity Relationship Model: Basic Concepts,
10		Relationships, Mapping Constraints,
11		Entity Set, weak Entity, Strong Entity, Entity Features
12		Types of Keys, Types of Attributes
13		E-R Model Notations, E -R Diagram
14		design of an E-R database schema
15		Reduction of E-R schema to table
16	III	Structured Query Language(SQL)
17		Basic structure, set operations, aggregate functions
18		Null values, Nested sub queries
19		Data Definition Language(DDL)
20		Data Manipulation Language(DML)
21		Data Control Language(DCL)
22		Transaction Control Language(TCL)
23		QBE,QUEL
24	IV	SQL Commands
25		SQL Commands
26		SQL Commands
27		SQL Commands
28		SQL Commands
29		SQL Functions
30		SQL Functions
31		SQL Functions
32		Pitfalls in Relational Database Design, Decomposition
33		Normalization using functional dependencies
34		Normalization using multivalued dependencies

35	V	Normalization using joined dependencies
36		Various Normal Forms
37		Various Normal Forms
38		Various Normal Forms
39		Various Normal Forms

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B.Com. IV Sem Hons (Jan 2017 - June 2017)

Subject - MIS & DBMS

Teacher - Prof. Shailesh Hirve

Day	Unit	Topic
1	I	Intro to MIS, System view of business
2		process oh MIS, Development of MIS in Organisation
3		Management Process
4		Information needs
5		System approach in planning
6		Organizing and Controlling MIS
7	II	MIS Planning
8		Implementation of MIS
9		Managerial decision Making
10		Decision support system
11		Decision support system
12		System design
13		I/O design
14	Forms Design	
15	III	Introduction of DBMS, purpose of DBMS, view of data,
16		Scheamas, Instances, Data Dictionary
17		Data Base Management System Vs File Processing
18		Three View Architecture of DBMS
19		Advantages and Disadvantages of DBMS
20		Database language, Database administrator,
21		Database user, overall system structure.
22		Data Independence and its types
23	IV	Data Models
24		Data Models
25		Entity Relationship Model: Basic Concepts,
26		Relationships, Mapping Constraints,
27		Entity Set, weak Entity, Strong Entity, Entity Features
28		Types of Keys, Types of Attributes
29		E-R Model Notations, E -R Diagram
30		design of an E-R database schema
31		Reduction of E-R schema to table
32	V	Introduction to SQL, DDL, DML, and DCL statements
33		Creating Tables, Adding Constraints, Altering Tables
34		Update, Insert, Delete Statements
35		various Form of SELECT- Simple, Using Special Operators for Data Access
36		Nested Queries & Exposure to Joins, Aggregate Functions
37		SQL Commands
38		SQL Commands
39		SQL Commands

Maharaja Ranjit Singh College of Professional Sciences, Indore**Department of Commerce & Management**

Lesson Plan - B. Com.V (July 2016 - Dec 2016)

Subject - Internet Technology and introduction to E- Commerce

Teacher - Prof. Kratika Pahuja

Day/Lecture	Unit	Topic
1	I	Internet, Intranet and Extranet
2		Networking, Its advantages and disadvantages
3		Network Topologies
4		Different types of networks
5		Networking devices
6		OSI Reference model
7		TCP/IP Reference model
8	II	Communication process for network
9		Communication techniques
10		Different types of data transfer modes
11		Multiplexing and its types
12		Multiplexing and its types
13		Switching techniques
14		ISDN and its benefits
15	III	Internet concepts, Its advantages and disadvantages
16		WWW, IP Addressing, Domain Name System
17		E-Mail and its working
18		Web browsers and its types
19		Search engines and its types
20	Audio Conferencing, Video Conferencing, Groupware	
21	IV	Introduction to E-Commerce and Limitations of E-Commerce
22		Advantages and disadvantages of E-Commerce
23		Types of E-Commerce
24		Types of E-Commerce
25		E-Commerce Websites and their features
26	V	Introduction to EDI, its Features and working
27		Layered architecture of EDI
28		Cost benefit analysis of EDI, its services
29		Concept of Electronic Fund Transfer
30		Concept of Electronic Payment System
31		Types of Electronic Payment System
32		Risks and frauds in EPS

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI sem (Jan 2017 - June 2017)

Subject - Visual Basic

Teacher - Prof. Minakshi Vyas

Day/Lecture	Unit	Topic
1	I	Intro To VB,Need & History
2		Types of Programming Languages
3		Types of VB Packages
4		Starting VB Editor ,Screen Description-Options Available
5		Screen Description of VB Editor
6		Creating And Saving a Project
7		Different Tools available & Properties
8		Different Tools available & Properties
9		Different Tools available & Properties
10		Form Layout, Different Between Tool Box & Tool Bar
11		Basic form designing
12		Basic form designing
13	II	Variables & constants
14		Data types
15		Functions
16		Errors
17		Arithmetic Operations
18		Menu Editor
19		Menu Editor
20		Simple input output program

21		Addition Program
22		String Input output program
23	III	Control Structures-if Else
24		Create a window application for simple calculator
25		Create a window application to compare b/w two no, compare b/w 3 no.
26		Control Structures-Loops
27		Create a program with a text box and one button control to check whether a number is prime or not
28		Create a program with a text box and one button control to check the no is even or odd.
29		Create a program and one button control check the year is leap year or
30		Create a windows application to calculate simple interest.
31		Create a windows application to calculate factorial of a number.
32		Create a windows application to calculate for storing and displaying 10 number in an array.
33		Create a windows application to calculate to generate fibonacci series.
34		Create a windows application to calculate for swapping two numbers.
35		Create a windows application to calculate sum and average of 10 numbers stored in array.
36		Program for Msg Box
37		Msg Box And different types of messages
38		Validating Inputs
39		IV
40	Functions related to forms -load-unload ,show-hide	
41	Changing Settings of forms through code/functions	
42	Changing Settings of forms through code/functions	
43	Adding external objects to form	

44		Create a program to determine whether a given angle forms a valid triangle.
45		Create a program which allow user to select gender using checkbox control.
46		Create a program to change the case of text box according to selected radio button.
47		Create a program to determine input number is prime or not .
48	V	Database connection tools
49		Creating database using ms access
50		Connecing Forms and Database
51		Create a windows application that contains a list box and a button. The click event of.
52		the button inserts odd nos between 1 to 100 in the list box
53		Create a program with a text box and two button control to set the button to oupen file. And to save a file
54		create a windows application that countains text boxes and a button . The click event of the button displays the
55		percentage of student on the basis of marks entred in the text boxes.

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI sem (Hons) (Jan 2017 - June 2017)

Subject - E-Commerce

Teacher - Prof. Shailesh Hirve

Day/Lecture	Unit	Topic
1	I	Concepts and evolution of Internet
2		Intro to Web Technologies, Global Publishing Concepts
3		Hyper Text, URLs, HTTP,
4		HTTPD Service, HTML Basics, Lists
5		Image, Hyper Link, Tables in HTML
6		HTML Frames, HTML Forms
7		HTML Forms
8		CGI Gateway Services
9	II	Intro to E-Commerce , Types of E-Commerce
10		Types of E-Commerce
11		Role of websites in B2C E-Commerce
12		Website Design Principles
13		Push and Pull technologies
14		Push and Pull technologies
15		Methods of custmor communications
16		Methods of custmor communications
17	III	Concepts and role of multimedia
18		Multimedia Technologies
19		Multimedia Technologies
20		Multimedia Technologies
21		Digital Video
22		Digitisation of Product
23		Customer Communicarion
24		Customer Communicarion
25	IV	Intro to EPS
26		EPS Features
27		Special features in payment system for E-Commerce
28		Types of E-Payment System
29		Types of E-Payment System
30		E-Cash and currency servers, E-Cheques
31		Credit Cards, Smart Cards, Debit Cards
32		Electric purchase
33	V	Security issues in E-Commerce
34		Security Risk of E-Commerce
35		Exposure of resourses, Types of Threats
36		Sources of threats, Security Tools

37	Security Tools
38	Risk Management Approaches
39	Risk Management Approaches

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Sem Tax (July 2016 - Dec 2016)

Subject - MP VAT & CST

Teacher - Dr Gayatri Palod

Day/Lecture	Unit	Topic
1	I	Concept of value added tax
2		Features merits demerits of value added tax
3		Imposition of VAT
4		Important terms goods , Dealers, Sales Turnover
5		Important terms goods , Dealers, Sales Turnover
6		Taxable Turnover
7	II	Registration under MP VAT
8		Compulsion for registration
9		Procedure amendment
10		Cancellation of registration under MP VAT
11		Tax free goods under MPVAT
12		Tax rates applicable on taxable goods
13	III	Computation of taxable turnover
14		Calculation of VAT payable on taxable turnover
15		Calculation of VAT payable on taxable turnover
16		Calculation of VAT payable on taxable turnover
17		Input tax rebate
18		Composition declared for furnishing of Returns
19	IV	Assessment procedure and payment of tax
20		Assessment procedure and payment of tax
21		VAT authorities and their powers
22		General introduction of Central sales tax
23		Declared goods , Interstate sales determination
24		Impact of sales of declaration,
25	V	Rules regarding form C
26		Tax rate of Central sales tax and calculation
27		Tax rate of Central sales tax and calculation
28		Tax rate of Central sales tax and calculation
29		Computation of gross sales
30		Computation of gross sales
31	Computation of gross sales	
32	Computation of gross sales	
33	V	Net interstate sale and taxable turnover
34		Net interstate sale and taxable turnover
35		Net interstate sale and taxable turnover
36		Central procedure
37		Registration of CST
38		Furnishing of Return
39	V	Assessment procedure under CST
40		Assessment procedure under CST
41		Assessment procedure under CST

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. II Tax (Jan 2017 - June 2017)

Subject - Central & Provincial Excise Duty

Teacher - Dr Supriya Bandi

Day/Lecture	Unit	Topic
1	I	Introduction of central excise duty
2		Features and importance of central excise duty
3		Features and importance of central excise duty
4		Types of excise duty
5		Important definitions under excise duty
6		Meaning of good manufacturer factory excisable goods
7		Basic condition and registration process of of classification and principles
8		Basic condition and registration process of of classification and principles
9		Basic condition and registration process of of classification and principles
10	II	Method of valuation of excisable goods
11		Transaction value
12		Item to be included and excluded to transaction value
13		Practical problems of assessable value and excise duty
14		Practical problems of assessable value and excise duty
15		Practical problems of assessable value and excise duty
16		Practical problems of assessable value and excise duty
17	Practical problems of assessable value and excise duty	
18	III	MRP based valuation
19		CENVAT rebate
20		exemption to small scale industries
21		method of goods removal from factory
22		self removal method
23	IV	compounded and Levi theme
24		removal of goods for export
25		production records
26		depositing of Duty
27		depositing of Duty
28		excise duty authorities
29		appeal and revision
30		appeal and revision
31		penalty and prosecution
32	V	Introduction of MP excise duty
33		Meaning of excise duty
34		Provision relating to import duty
35		Provision relating to import duty
36		Meaning of transportation manufacturer
37		Meaning of sales and licensing of intoxicants
38		Calculation of duty on intoxicants
39		Calculation of duty on intoxicants
40		Calculation of duty on intoxicants
41		Calculation of duty on intoxicants

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. III Sem Tax (July 2016 - Dec 2016)

Subject - Indian Tax System and Income Tax Law

Teacher -Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Tax System- Meaning, Features & Objects
2		Tax System- Meaning, Features & Objects
3		Direct Taxes in India
4		Direct Taxes in India
5		Introduction of Central Taxes
6		Introduction of Central Taxes
7		Introduction of Provincial Taxes
8		Introduction of Provincial Taxes
9		Introduction of Local Taxes
10		Introduction of Local Taxes
11	II	Main Features & characteristics of Income Tax
12		Contribution of Income Tax in Public Revenue
13		Various Definition under Income Tax
14		Income Tax Rates
15		Agricultural Income and its tax calculation
16		Residential Status - Provisions
17		Numerical questions
18		Tax Incidence provisions and its numerical question
19		Numerical questions
20		Numerical questions
21		Numerical questions
22		Exempted Income
23		Exempted Income
24		Exempted Income
25	III	Income from Salary - Provisions
26		Income from Salary - Provisions
27		Income from Salary - Provisions
28		Income from Salary - Provisions
29		Income from Salary - Numerical Questions
30		Income from Salary - Numerical Questions
31		Income from Salary - Numerical Questions
32		Income from Salary - Numerical Questions
33		Income from Salary - Numerical Questions
34		Income from Salary - Numerical Questions
35	IV	Income from House Property - Provisions
36		Income from House Property - Provisions
37		Income from House Property - Numerical Questions
38		Income from House Property - Numerical Questions
39		Income from House Property - Numerical Questions
40		Income from House Property - Numerical Questions
41		Income from House Property - Numerical Questions
42		Income from Business Profession - Provisions
43		Income from Business Profession - Provisions

44		Income from Business Profession - Numerical Questions
45		Income from Business Profession - Numerical Questions
46		Income from Business Profession - Numerical Questions
47	V	Income from Capital Gain - Provisions
48		Income from Capital Gain - Provisions
49		Income from Capital Gain - Provisions
50		Income from Capital Gain - Numerical Questions
51		Income from Capital Gain - Numerical Questions
52		Income from Capital Gain - Numerical Questions
53		Income from Capital Gain - Numerical Questions
54		Income from Other Sources - Provisions
55		Income from Other Sources - Provisions
56		Income from Other Sources - Numerical Questions
57		Income from Other Sources - Numerical Questions
58		Income from Other Sources - Numerical Questions
59		Income from Other Sources - Numerical Questions
60		Income from Other Sources - Numerical Questions

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. IV Tax (Jan 2017 - June 2017)

Subject - Income Tax Procedure and Practice

Teacher - Dr Mitesh Chowdhary

Day/Lectu	Unit	Topic
1	I	Brief Outline of provisions of various heads of income
2		Brief Outline of provisions of various heads of income
3		Brief Outline of provisions of various heads of income
4		Set off & Carry Forward of Losses - Provisions
5		Set off & Carry Forward of Losses - Numerical Questions
6		Set off & Carry Forward of Losses - Numerical Questions
7		Set off & Carry Forward of Losses - Numerical Questions
8		Computation of Gross Total Income
9		Computation of Gross Total Income
10		Computation of Gross Total Income
11		Deductions from Gross Total Income - Provisions
12		Deductions from Gross Total Income - Provisions
13		Deductions from Gross Total Income - Numerical Questions
14		Deductions from Gross Total Income - Numerical Questions
15	II	Tax rates for various categories assessee
16		Tax rates for various categories assessee
17		Computation of Total Income of Individual- Numerical Questions
18		Computation of Total Income of Individual- Numerical Questions
19		Computation of Total Income of Individual- Numerical Questions
20		Computation of Tax Calculation - Numerical Questions
21		Computation of Tax Calculation - Numerical Questions
22		Computation of Tax Calculation - Numerical Questions
23	III	Hindu Undivided Family - Provisions
24		Hindu Undivided Family - Provisions
25		Hindu Undivided Family - Numerical Questions
26		Hindu Undivided Family - Numerical Questions
27		Hindu Undivided Family - Numerical Questions
28		Partnership Firm - Provisions
29		Partnership Firm - Provisions
30		Partnership Firm - Provisions
31		Partnership Firm - Numerical Question
32		Partnership Firm - Numerical Question
33		Partnership Firm - Numerical Question
34	IV	Company - Provisions
35		Company - Provisions
36		Company - Provisions
37		Company - Numerical Question
38		Company - Numerical Question
39		MAT - Provisions and Numerical Questions
40		MAT - Provisions and Numerical Questions

41		Advance Payment of Tax - Provisions and Numericals
42		Advance Payment of Tax -Numericals Questions
43		Advance Payment of Tax -Numericals Questions
44		Provisions of Tax Deducted at source Provisions and Numericals
45		Tax Deducted at source - Numericals Questions
46	V	Furnishing of Income Tax return
47		Provisions relating to preparation of IT returns
48		Provisions relating to preparation of IT returns
49		Various Income Tax return forms for various categories of assesses
50		Electronic Form format
51		PAN - requirement and obligation
52		Types of Assessment
53		Types of Assessment

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. V Tax (July 2016 - Dec 2016)

Subject - Wealth Tax, Entry tax, Professional Tax

Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Introduction of Wealth Tax Act 1957
2		Important Definitions
3		Definition of asset
4		Residential Status
5		Wealth Tax Liability
6		Exempted Assets
7		Valuation of Assets
8		Rules and Practical Problems
9	II	Procedure for computation of Net Wealth of Individuals
10		Procedure for computation of Net Wealth of Individuals
11		Practical problems
12		Practical problems
13		Practical problems
14		Practical problems
15		Practical problems
16		Computation of Tax Liability
17		Computation of Tax Liability
18		Computation of Tax Liability
19	III	Computation of Net Wealth of Non Resident
20		Computation of Net Wealth of Non Resident
21		Computation of Net Wealth of Non Resident
22		Computation of Net Wealth of Companies
23		Computation of Net Wealth of Companies
24		Computation of Net Wealth of Companies
25		Provisions relating to Wealth Tax return
26		Assessment Procedure
27		Collection and recovery
28		Wealth Tax Authorities
29	IV	Provisions relating to MP- Entry tax
30		Provisions relating to MP- Entry tax
31		Goods Taxable under Entry Tax and their rates
32		Goods Taxable under Entry Tax and their rates
33		Calculation of Entry Tax
34		Calculation of Entry Tax
35		Calculation of Entry Tax
36		Calculation of Entry Tax
37		Calculation of Entry Tax
38	Main provision of MP Professional Tax Act	
39	Main provision of MP Professional Tax Act	

40	V	Traders, employees and professional covered under PT
41		Traders, employees and professional covered under PT
42		Rates of Professional Tax for various categories assessee
43		Rates of Professional Tax for various categories assessee
44		Depditing liability of professional tax
45		Depditing liability of professional tax

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI Tax (Jan 2017 - June 2017)

Subject - Customs Duty and MP Stamp Duty

Teacher - Dr. Gayatri Palod

Day/Lecture	Unit	Topic
1	I	Customs Duty - Introduction,, Important terms and Definitions
2		Types of Customs Duty and Nature & Valuation
3		Rules relating to import export
4		Rules relating to import export
5		Restrictions on import - export
6	II	Computation of Assessable Value and Calculation of Customs Duty
7		Numericals of Taxable Value
8		Numericals of Taxable Value
9		Numericals of Taxable Value
10		Numericals of Taxable Value
11	Numericals of Taxable Value	
12	III	Procedure for import and export
13		Clearance Procedure
14		Prohibited goods, Notified goods
15		Provisions relating to Baggage, Restricted imports
16		Export Promotion Schemes, Restricted imports,
17	Functions and Powers of Customs Officers , Appeals & Revisions	
18	IV	Types of Assets - Agriculture Land and Non Agricultural Land
19		Residential and Commercial Land, House flat and office
20		Meaning of Prakosth and its registration
21		Measurement of Properties
22		Title and Procedure to Check Title
23	Registration of Properties and Procedure for Registration	
24	V	M.P Stamp Duty - Types of Assets
25		Registration of Properties and Procedure for Registration
26		Registration of Properties and Procedure for Registration
27		Registration Authorities
28		Stamp Duty on Registration
29		Proforma of Documents
30	Guidelines for Determination of Market Value	

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Sem Plain (July 2016 - Dec 2016)

Subject - Micro Economics

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Micro Economics : Definition meaning
2		Inductive and Deductive methods
3		Inductive and Deductive methods
4		Importance of micro economics
5		Limitation of micro Economics
6	II	Law of Demand -Meaning and Definition
7		Law of Demand - Characteristics
8		Types of Demand
9		Types of Demand
10		Exceptions of Law of Demand
11	Exceptions of Law of Demand	
12	III	Elasticity of Demand -Concept, Definition
13		Importance of elasticity of demand
14		Importance of elasticity of demand
15		Types and measurement of elasticity of demand
16		Types and measurement of elasticity of demand
17		Types and measurement of elasticity of demand
18		Production Function with one and two variable
19		Production Function with one and two variable
20		Production Function with one and two variable
21		Economics -Internal and External
22	Economics -Internal and External	
23	IV	Factors of Production -Meaning and concept
24		Factors of Production -Land
25		Factors of Production -Labour
26		Factors of Production -Capital
27		Organization and Enterprise
28		Organization and Enterprise
29		Division of Labour
30		Efficiency of Labour- Meaning
31		Efficiency of Labour- Factors
32		Market Structure Concept, Definition
33	V	Characteristics of market structure
34		Classification of market structure
35		Classification of market structure
36		Price Determination under perfect competition
37		Price Determination under perfect competition
38		Price Determination under Imperfect competition
39		Price Determination under Imperfect competition

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. II Plain (Jan 2017 - June 2017)

Subject - Macro Economics

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Macro Economics Concept Nature and Importance
2		Macro Economics Concept Nature and Importance
3		Limitation of Macro Economics, Subject Matter
4		Difference between Micro and Macro Economics
5		Significance of Macro Economics
6	II	National Income Meaning Definition and Concept
7		National Income Meaning Definition and Concept
8		National Income Meaning Definition and Concept
9		Methods of measuring National Income
10		Methods of measuring National Income
11		Problem and Difficulties of measuring National Income
12		Problem and Difficulties of measuring National Income
13		Importance of National Income
14		GDP , GNP and Factor Cost
15		GDP , GNP and Factor Cost
16	III	Theory of Wages - Meaning Types of Wages
17		Different theories of wages
18		Different theories of wages
19		Interest - Meaning and Types of Interest
20		Different Theories of Interest
21		Different Theories of Interest
22		Theory of Employment
23		Theory of Employment
24	IV	Monetary theories - Quantity theory of Money
25		Quantity theory of Money
26		Modern Theory of Money
27		Modern Theory of Money
28		Keynesian Theory of Money and Price
29		Keynesian Theory of Money and Price
30		Keynesian Theory of Money and Price and Comparison between different theories
31	V	Banking and Credit Management
32		Commercial Bank
33		Credit Control
34		Methods of Credit Control
35		Savings and Investment
36		Savings and Investment
37		Central Banking System
38		Central Banking System
39		Money Inflation and Deflation
40		Money Inflation and Deflation

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Sem Hons (July 2016 - Dec 2016)

Subject - Basic of Foreign Trade

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Foreign Trade - Meaning Definition and need of Foreign Trade
2		Foreign Trade - Meaning Definition and need of Foreign Trade
3		Theories of International Trade
4		Theories of International Trade
5		Theories of International Trade
6		Role of Foreign Trade in Economic Growth
7		Role of Foreign Trade in Economic Growth
8	II	Instruments of Trade Policy- Tarriffs and Quantitive Restrictions
9		Instruments of Trade Policy- Tarriffs and Quantitive Restrictions
10		IMF, World Bank and WTO
11		IMF, World Bank and WTO
12		IMF, World Bank and WTO
13		Objectives of Trade Policy
14		New Foreign Trade Policy
15		New Foreign Trade Policy
16	III	Balance of Trade and Balance Of Payment
17		Balance of Trade and Balance Of Payment
18		Balance of Trade and Balance Of Payment
19		Costing and Pricing for Export
20		Costing and Pricing for Export
21		Costing and Pricing for Export
22	IV	Export Payment including Letter of Credit and its Operation
23		Export Payment including Letter of Credit and its Operation
24		Export Payment including Letter of Credit and its Operation
25		Pre Shipment and Post Shipment Finance
26		Pre Shipment and Post Shipment Finance
27		Pre Shipment and Post Shipment Finance
28	V	Obtaining ECGC Policies and Filing Claims
29		Obtaining ECGC Policies and Filing Claims
30		Obtaining ECGC Policies and Filing Claims
31		Obtaining Export Credit from Exim Bank
32		Obtaining Export Credit from Exim Bank
33		Obtaining Export Credit from Exim Bank

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. II Sem Hons (Jan 2017 - June 2017)

Subject - Applied Economics

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Introduction to Economics
2		Meaning Definition of Micro and Macro Economics
3		Meaning Definition of Micro and Macro Economics
4		Demand Analysis and Supply Analysis
5		Law of Demand
6		Law of Demand
7		Elasticity of Demand - Price Elasticity and Income Elasticity
8		Elasticity of Demand - Price Elasticity and Income Elasticity
9		Elasticity of Demand - Price Elasticity and Income Elasticity
10		Elasticity of Demand - Price Elasticity and Income Elasticity
11		Law of Supply
12		Supply Curve and Price Elasticity of Supply
13		Supply Curve and Price Elasticity of Supply
14		II
15	Elements of Cost	
16	Elements of Cost	
17	Average and Marginal Cost Curve	
18	Relation between Average and Marginal Cost	
19	Relation between Average and Marginal Cost	
20	Concept of Revenue	
21	Revenue Curve Relation between AR and MR	
22	Revenue Curve Relation between AR and MR	
23	Market Structure Meaning and Classification of Market	
24	Market Structure Meaning and Classification of Market	
25	Perfect Competition and Imperfect Competition	
26	Perfect Competition and Imperfect Competition	
27	Monopolistic Market, Oligopoly and Duopoly	
28	Monopolistic Market, Oligopoly and Duopoly	
29	III	National Income - Meaning Definition and Importance
30		GNP and NNP , GDP & NDP
31		GNP and NNP , GDP & NDP
32		Keynesian Theory of Employment
33		Keynesian Theory of Employment
34		Say's Law of Market
35		Say's Law of Market
36	IV	Trade Cycle Meaning and Definition
37		Phases of Trade Cycle
38		Inflation Definition , Types and Causes
39		Inflation Definition , Types and Causes
40		Effect of Inflation and Measures to Control Inflation
41		Concept of Globalisation, Liberalisation, Privatisation and its effect on Indian Economy
42		Concept of Globalisation, Liberalisation, Privatisation and its effect on Indian Economy
43	V	Banking Stock Market and Insurance- Functions of Commercial Banks
44		Process of Credit Creation
45		Reserve Bank of India - Methods of Credit Control - Quantitative and Qualitative Methods
46		Concept of Shares and Debenture
47		Sebi Functions and importance of Stock Market
48		Primary and Secondary Market
49		Life Insurance and General Insurance

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. III Sem (July 2016 - Dec 2016)

Subject - Indian Company Act

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Company -Definition ,Characteristics
2		Types of Company
3		Types of Company
4		Types of Company
5		Formation of Company and promotion
6		Formation of Company and promotion
7		Functions and Types of Promoters
8		Incorporation and Commencement of Business
9		Incorporation and Commencement of Business
10	II	Detailed study of Memorandum of Association
11		Detailed study of Memorandum of Association
12		Articles of Association
13		Articles of Association
14		Articles of Association
15		Prospectus
16		Statement of lieu of prospectus
17	III	Share -Share , Types of Shares
18		Share -Share , Types of Shares
19		Share Capital
20		Share Capital
21		Transfer and Transmission of share
22		Transfer and Transmission of share
23		Transfer and Transmission of share
24		Shareholders v/s Members of the company
25		Shareholders v/s Members of the company
26		Debentures -Meaning and Types
27		Debentures -Meaning and Types
28		Borrowing powers
29		Mortgages and Charges
30	IV	Directors-Managing Directors
31		Whole time Director
32		Whole time Director and qualification
33		Appointment and powers
34		Duties and Liabilities
35		Duties and Liabilities
36		Company Meetings : types
37		Company Meetings : types
38		Quorum ,Voting
39		Resolution and Minutes
40		Resolution and Minutes
41	V	Majority powers and minority rights
42		Prevention of oppression and mismanagement
43		Prevention of oppression and mismanagement
44		Winding-up of company -Types and methods
45		Winding-up of company -Types and methods
46		Winding-up of company -Types and methods

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. IVSem (Jan 2017 - June2017)

Subject -Banking Law & Practice in India

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Principles of Banking: Definition of Bank
2		Creation of Money
3		Structure of Commercial Banks in India.
4		Principles of Management in Banks
5		Managerial Functions in Bank,
6		Recruitment and Selection of Staff
7		Training Promotion and Control of Staff
8		Training Promotion and Control of Staff
9	II	Indian Banking System - Features
10		Money Lenders
11		Nationalization of commercial Banks and its Effects
12		Classification of Banking Institutions.
13		Reserve Bank of India - Functions
14		Control of Credit by RBI
15		Power of RBI.
14	III	Management of Deposits and Advances
15		Mobilization and Classification of deposits
16		Nature of Deposit Accounts, Advances
17		Lending Practice, Types of advances.
18		Investment Management : Nature of Bank Investment
19		Liquidity and Profitability.
20		Cheques, Bills and their Endorsement
21		Cheques, Bills and their Endorsement
22		Government Securities.
24		Procedure of E-Banking.
25	IV	Banking Regulation Act 1949- Important provisions:
26		Banking Regulation Act 1949- Important provisions:
27		Restrictions on Advances.
28		Privatization of Banks
29		Narasimham Committee Report
30		Narasimham Committee Report
31		Banking Sector Reforms in India.
32		Banking Sector Reforms in India.
33	V	Management of Finance: Bank Account
34		Records, Report and Statement of advances
35		appraisal of loan application
36		Development of banking in India
37		IFCI & IDBI
38		ICICI
39		Export credit and guarantee corporation of India

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. III Hons (July 2016 - Dec 2016)

Subject -Corporate Law

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Company: Introduction Meaning and Definition
2		Characteristics of companies
3		Classifications of companies:
4		Formation of Company
5		Formation of Company
6		Case Study-Saloman V/s Saloman&Company
7	II	Memorandum of Association : Meaning & Importance
8		Contents of Memorandum of association
9		Procedure of alteration
10		Articles of Association : Meaning & Importance
11		Contents of Articles of association
12		Procedure of alteration
13		Doctrine of Indoor Management
14		Doctrine of Constructive Notice
15	III	Prospectus - Definition and Features
14		Contents of prospectus
15		Contents of prospectus
16		Misstatement or untrue statement in prospectus
17		Consequence and Remedies
18		Consequence and Remedies
19		Statement in lieu of prospectus
20		Director - Position , appointment of directors
21		Removal of Directors
22		Power and Duties of directors
23	Liabilities of directors	
24	IV	Share & Share Capital - Meaning & Classification
25		Allotment of Shares
26		Transfer and Transinission of shares
27		Nomination of Shares, Share Holders & Members.
28		Nomination of Shares, Share Holders & Members.
29		Borrowing Powers- Meaning
30		Provisions regarding right of borrowings
31		Consequences of Ultra vires borrowings
32		Debentures-Meaning, Features and Types
33		Difference between shares & Debentures
34	V	Company Meetings - Provisions regarding notice and Agenda
35		Provisions regarding Quorum and Voting
36		Resolution & Minutes of Different types of Meetings
37		Resolution & Minutes of Different types of Meetings
38		Winding Up of Company-Meaning, types
39		Procedure of winding up

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. IV Hons (Jan 2017 - June 2017)

Subject - Human Behaviour at Work

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Organization Behaviour-concept
2		Organization Behaviour-Nature and significance
3		Organization Behaviour-models
4		Hawthorne Studies
5		Personality-meaning and concepts
6		Determinants of Personality
7		Learning-concept and importance
8		Components of Learning
9		Creativity-Meaning and Concepts
10	2	Perception-meaning and concepts,Factors
11		Process of Perception
12		Theories of Perception
13		Individual Decision making
14		Attitudes and values-concepts
15		Attitudes and values-factors and significance
16		Theories of Attitudes and values
17		Job Satisfaction -meaning,determinants
18		Implications of Job Satisfaction
19		Counselling
20	3	Motivation-meaning and types
21		Maslow's Theory
22		Hertzberg' Two Factor Theory
23		Mc Gregor's Theory
24		William Ouchi's Z Theory
25		Employee centered supervision Theory
26		Motivation-meaning and types
27		Tools of Motivation
28		The Group Behaviour
29		Concept of group
30	4	Stages of group formation
31		Theories of group formation
32		Theories of group formation
33		Group decision making
34	5	External Conditions Imposed on the groups
35		Organizational Conflicts
36		Causes of conflicts
37		The Conflict Process
38		Development of sound organisational climate
39	Causes of Stress	
40	Management of Stress	
41		

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. V Sem Plain (July 2016 - Dec 2016)

Subject -Principles of Marketing

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Marketing -Introduction
2	I	Nature and scope of marketing
3	I	Significance of marketing
4	I	Traditional and Modern concepts of marketing
5	I	Difference between selling and marketing
6	I	Marketing Mix
7	I	Marketing Environment
8	II	Consumer Behavior-Meaning and scope
9	II	Factors affecting Con. Behaviour
10	II	Nature and significance of consumer behaviour
11	II	Market Segmentation-Concept and importance
12	II	Market Segmentation-Importance
13	II	Basis for Market Segmentation
14	III	Concept of Product
15	III	Classification of product
16	III	Product planning-Meaning and process
17	III	New Product Development process
18	III	Importance of Product planning and Development
19	III	Packaging-Role and Functions
20	III	Brand name- Meaning and Importance
21	III	Trademark
22	III	Importance and concept of After sales service
23	III	Product Life Cycle Concept
24	III	Marketing Strategies at different stages of PLC
25	IV	Price-concepts
26	IV	Factors affecting price of product/service
27	IV	Pricing policies
28	IV	Distribution Channels-concepts and role
29	IV	Factors affecting choice of distribution channel
30	IV	Retailer -meaning and functions
31	IV	Wholeseller-meaning and functions
32	IV	Transportation and warehousing
33	V	Sales Promotion-Nature and Importance
34	V	Various methods of sales promotion
35	V	Optimum Promotion Mix
36	V	Advertising-meaning and importance
37	V	Limitations and disadvantages of advertising
38	V	Personal selling-meaning and importance
39	V	Functions and Qualities of salesman
40	V	Public relations-meaning and its importance
41	V	New Trends in marketing

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. VI Sem Plain (Jan 2017 - June 2017)

Subject - International Marketing

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	International Marketing - Introduction Definition and Nature
2		Scope of International Marketing
3		Scope of International Marketing
4		Domestic Marketing V/s International Marketing
5		Decision relating to Entry in Foreign Market
6		Decision relating to Entry in Foreign Market
7	II	Product Planning for International Market
8		Product Planning for International Market
9		Product Designing
10		Advertising and Branding
11		Advertising and Branding
12		Packaging
13	Packaging	
14	III	International Pricing- Factors influencing International Price
15		International Pricing- Factors influencing International Price
16		Pricing Process and method
17		Pricing Process and method
18		International Price Quotation
19		Payment Conditions under International M?arket
20	Payment Conditions under International M?arket	
21	IV	International Distribution Channel and Logistic Decision
22		International Distribution Channel and Logistic Decision
23		International Distribution Channel and Logistic Decision
24		Selection and Appointment of Foreign Sales Agent
25		Selection and Appointment of Foreign Sales Agent
26		Selection and Appointment of Foreign Sales Agent
27	V	Indian Import - Export Policy and Practice
28		Indian Import - Export Policy and Practice
29		Indian Import - Export Policy and Practice
30		Steps of Commencement of export business
31		Steps of Commencement of export business
32		Steps of Commencement of export business
33		Methods of Export Pricing
34		Methods of Export Pricing
35		Methods of Export Pricing
36		Export Finance
37		Export Finance
38		Export Finance

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Department of Commerce & Management

Lesson Plan - B. Com. V Sem Hons (July 2016 - Dec 2016)

Subject - Banking Law and Practice

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Principles of Banking - Introduction & Definition
2		Creation of Money
3		Creation of Money
4		Structure of Commercial Banks in India
5		Structure of Commercial Banks in India
6		Management of Bank
7		Banking Recruitment and its Functions
8		Selection in Banking
		Selection in Banking
9		Training in Banking
		Training in Banking
10		Promotion and Control of Staff in Banking Sector
11		Promotion and Control of Staff in Banking Sector
12	II	Indian Banking System and its Features
13		Money Lenders
14		Functions of Money Lenders
15		Nationalisation of Commercial Banks and its effect
16		Nationalisation of Commercial Banks and its effect
17		Classification of Banking Institutes
18		Classification of Banking Institutes
19		Reserve Bank of India - Introduction and Function
20		Function of Reserve Bank of India
21		Credit Control by RBI
22		Credit Control by RBI
23		Power of RBI
24	III	Management of Deposits and Advances
25		Deposit Mobilisation
26		Classification and Nature of Deposits Account
27		Classification and Nature of Deposits Account
28		Advance Lending Practices
29		Advance Lending Practices Types of Advances
30		Nature of Bank investment
31		Liquidity and Profitability of Banks
32		Endorsement of Cheques and Bills
33		Government Securities
34		Procedure of E - Banking
35		Procedure of E - Banking
36	IV	Banking Regulatory Act 1949 Introduction
37		Banking Regulatory Act 1949 Provisions
38		Restrictions on Advances
39		Privatisation of Banks
40		Narsimha Committee Report
41		Narsimha Committee Report

42		Reforms of the Banking Sector in India
43	V	Management of Finance, Banks Accounts, Records
44		Reports and Statement of Advances
45		Appraisal of Loan Application
46		Development Banking in India - IFCI
47		IDBI, ICICI
48		Export Credit and Guarantee Corporation of India
49		Export Credit and Guarantee Corporation of India

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Department of Commerce & Management

Lesson Plan - B. Com. VI Sem Hons (Jan 2017 - June 2017)

Subject - Indirect Tax

Teacher - Dr. Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Central Excise Duty - Concept and Important Definitions
2		Classification of Goods and Principles of Classification
3		Classification of Goods and Principles of Classification
4		Valuation under Central Excise
5		Ad Valorem Duty and its Valuation Rules
6		Computation of Central Excise Duty Practical Problems
7		Computation of Central Excise Duty Practical Problems
8		Computation of Central Excise Duty Practical Problems
9		Computation of Central Excise Duty Practical Problems
10		Computation of Central Excise Duty Practical Problems
11		MRP based Valuation
12		MRP based Valuation Valuation Rules
13	II	Customs Duty - Introduction and Nature
14		Important Terms and Definition
15		Types of Customs Duty
16		Valuation and calculation of Customs Duty
17		Practical Problems
18		Practical Problems
19		Practical Problems
20		Practical Problems
21	III	Central Sales Tax General Introduction
22		Important Definitions and Declared Goods
23		Important Definitions and Declared Goods
24		Provisions related to Inter state sales
25		Determination of Gross Turnover and Taxable Sale
26		Practical Problems
27		Practical Problems
28		Practical Problems
29		Practical Problems
30	IV	M.P Value Added Tax - Introduction and important Definitions
31		M.P Value Added Tax - Introduction and important Definitions
32		Registration of Dealers under VAT
33		Taxable Turnover under VAT
34		Practical Problems
35		Practical Problems
36		Practical Problems
37		Practical Problems
38	V	VAT - Input Tax Rebate
39		Assessment Procedure
40		Payment of Tax and Recovery
41		Refund of Tax and Composition Dealer
42		Tax Authorities of VAT
43		Appeals and Revision
44		Difficulties of implementation of VAT
45		Service Tax Concept , Objects , Scope
46		Features of Service Tax and Negative List

47		List of Taxable Services Provisions and Rules of Service Tax
48		Practical Problems of Service Tax
49		Practical Problems of Service Tax
50		Practical Problems of Service Tax
51		Practical Problems of Service Tax

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)
 Subject - Business Law
 Teacher - Dr Geeta Saneja(Suri)

Day/Lecture	Unit	
1	I	Introduction to Indian Contract Act 1872, Offer and Acceptance
2		Capacity of Parties to Contract
3		Capacity of Parties to Contract
4		Free Consent
5		Free Consent
6		Legality of Object and Consideration
7		Expressly declared void agreement
8		Expressly declared void agreement
9		Contingent Contracts
10		Quasi Contracts
11		Performance of Contracts
12	II	Breach of Contract
13		Remedies of Breach of Contract
14		Indemnity and Guarantee of Contract
15		Indemnity and Guarantee of Contract
16		Contract of Bailment
17		Contract of Pledge
18	Contract of Agency	
19	III	Limited Liabilities Partnership Act 2008
20		Limited Liabilities Partnership Act 2009
21		Negotiable Instrument 1881 Introduction, Definition and Features
22		Holder and Holder in due Course
23		Holder and Holder in due Course
24		Crossing of Cheques , Types of Crossing
25		Types of Crossing
26		Effect of Crossing
27		Dishonour of Negotiable Instrument
28		Dishonour of Negotiable Instrument
29	Discharge from liability of Instrument	
30	IV	Consumer Protection Act 1986 Introduction, Main Provisions
31		Consumer Dispute, Redressal Agency
32		Consumer Dispute, Redressal Agency
33		Consumer Dispute, Redressal Agency
34	V	Foreign Exchange Management Act ,2000 Introduction
35		Objectives and Main Provisions
36		Provisions Regarding Penalty, imprisonment , Appeal
37		Provisions Regarding Penalty, imprisonment , Appeal
38		Provisions Regarding Penalty, imprisonment , Appeal
39		Intellectual Property Rights
40		Copyright Act 1957
41		Patent Act 1970
42		Patent Act 1970
43		Trademark Act 1999

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Lesson Plan

Day/Lecture	Unit
1	I
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27	IV
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aja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

1 - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)

Subject -Business Organisation and Communication

Teacher - Dr. Geeta Saneja (Suri)

Topic
Business Organisation - Definition , Concept and Characteristics
Significance and Components of Business Organisation
Business Ethics, Social Responsibilities of Business
Promotion of Business , Meaning and Function
Stages of Promotion
Different forms of Business Organisation- Sole Proprietorship
Sole Proprietorship
Partnership
Company Organisation - Meaning Definition, Characteristics
Formation of Private and Public Company
Formation of Private and Public Company
Formation of Private and Public Company, Merits and Demerits
Co- operative Organisation, Need Meaning and Significance
Merits and Demerits of Cooperative Organisation
Public Enterprises- Concept Meaning and Characteristics
Objective and Significance of Public Enterprises
Multinational Corporations and Introduction in India
Multinational Corporations and Introduction in India
Introduction of Communication , Definition and Nature
Importance of Communication for Managers
Elements of Communication, Feedback
Importance and types of Feedback
Dimensions and Direction of Communications
Dimensions and Direction of Communications
Means of Communication - Verbal(Oral and Written)
SWOT Analysis
Non Verbal Communication Body Language and Para Language
Non Verbal Communication Body Language and Para Language
Sign Language Visual and Audio communication
Sign Language Visual and Audio communication
Barriers in Communication
Barriers in Communication
Channels of Communication
Written Business Communication Importance, Advantage Disadvantage
Need of Business Letter and Types
Practice of writing Skills - Letters
Practice of writing Skills - Letters
Essentials of Effective Business Letters

Mordern Form of Communication Introduction
Fax , Email
Fax , Email
Video Conferencing
International Communication for Global Business
International Communication for Global Business
Group Communication Network

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)

Subject - Business Regulatory Framework

Teacher - Dr Geeta Suri (Saneja)

Day/Lecture	Unit	Topic
1	I	Introduction to Indian Contract Act 1872, Offer and Acceptance
2		Capacity of Parties to Contract
3		Capacity of Parties to Contract
4		Free Consent
5		Free Consent
6		Legality of Object and Consideration
7		Expressly declared void agreement
8		Expressly declared void agreement
9		Contingent Contracts
10		Quasi Contracts
11		Performance of Contracts
12	II	Breach of Contract
13		Remedies of Breach of Contract
14		Indemnity and Guarantee of Contract
15		Indemnity and Guarantee of Contract
16		Contract of Bailment
17		Contract of Pledge
18	Contract of Agency	
19	III	Negotiable Instrument 1881 Introduction, Definition and Features
20		Holder and Holder in due Course
21		Holder and Holder in due Course
22		Crossing of Cheques , Types of Crossing
23		Types of Crossing
24		Effect of Crossing
25		Dishonour of Negotiable Instrument
26		Dishonour of Negotiable Instrument
27		Discharge from liability of Instrument
28	IV	Consumer Protection Act 1986 Introduction, Main Provisions
29		Consumer Dispute, Redressal Agency
30		Consumer Dispute, Redressal Agency
31		Consumer Dispute, Redressal Agency
32	V	Foreign Exchange Management Act ,2000 Introduction
33		Objectives and Main Provisions
34		Provisions Regarding Penalty, imprisonment , Appeal
35		Provisions Regarding Penalty, imprisonment , Appeal
36		Provisions Regarding Penalty, imprisonment , Appeal
37		MRTP - Objectives and Main
38		MRTP - Objectives and Main
39		Constitution and Power of MRTP Commission
40		Constitution and Power of MRTP Commission

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)
 Subject - Fundamental of Management
 Teacher - Dr Sandeep K Hora

Day/Lecture	Unit	Topic
1	I	Management-Introduction
2		concepts of management
3		Importance of management
4		Process of management
5		Levels of management
6		Management Functions
7		Managerial Skills
8		Managerial Skills
9		Development of management thought
10		Development of management thought
11	Principles of management (Fayol and other important)	
12		Principles of management (Fayol and other important)
13	II	Taylor's principles
14		Functions and nature of management
15		Functions and nature of management
16		Management by Objectives
17		Management by Exceptions
18		Difference between MBO and MBE
19		Meaning and nature of planning
20		Importance of planning
21		Process of planning
22		Types of plans
23	Limitations of planning	
24	Co-ordination-meaning and importance	
25	Requisites for good coordination	
26	Difference between coordination and cooperation	
27	III	Decision making- meaning and types
28		Steps in rational decision making
29		Difficulties and limitations in decision making
30		Organization -meaning and importance
31		Principles of organizing
32		Span of management
33		Types of organization structure
34		Delegation of Authority
35		Delegation of Authority-principles and limitations
36		Centralization and Decentralization
37	IV	Direction-Meaning
38		Importance of Directing
39		Nature of Direction
40		Motivation -meaning and types
41		Importance of motivation
42		Maslow's Theory of Motivation
43		Leadership -meaning and Importance
44		Concepts of Leadership
45		Communication -meaning and Importance
46		Verbal and Non-verbal Communication
47	Principles of effective communication	
48	Barriers of Communication	
49	V	Controlling-meaning
50		Process of controlling
51		Process of controlling
52		Principles of control
53		Importance of controlling

54	Traditional methods of control
55	Modern Techniques of control
56	Modern Techniques of control

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)
 Subject - Principles of Statistics
 Teacher - Dr Sandeep Kaur Hora

Day/Lecture	Unit	Topic
1	I	Statistics-inroduction
2		Importance and utility of statistics
3		Scope and limitations of statistics
4		Process of data collection
5		Sources of data
6		Methods of Sampling
7		Preparation of Questionnaire
8		Preparation of statistical series and its types
9	II	Measurement of central tendencies
10		arithmatic mean- numerical problems
11		numerical problems
12		numerical problems
13		Geometric mean
14		Harmonic mean
15		Median-introduction,numerical problems
16		numerical problems
17		numerical problems
18		Quartiles-numerical problems
19		numerical problems
20		Deciles,Percentiles-introduction
21		numerical problems
22		Mode-numerical problems
23		numerical problems
24	III	Dispersion -Introduction
25		Range-inter quartile,percentile
26		Quartile deviation-numerical problems
27		Quartile deviation-numerical problems
28		Mean deviation-numerical problems
29		numerical problems
30		numerical problems
31		Standard deviation-numerical problems
32		numerical problems
33		numerical problems
34		Skewness-meaning,concept
35		numerical problems
36		numerical problems
37		Analysis of Time series-Theory
38		numerical problems
39		numerical problems
40	numerical problems	
41	IV	Corelation-meaning and concepts
42		Karl pearson coefficient of corelation-numerical problems
43		numerical problems
44		numerical problems
45		Probable error -numerical problems
46		Spearman's ranking method-numerical problems
47		numerical problems
48		Coefficient of concurrent deviation

49		Regression analysis-meaning,utility
50		Regression lines and degrees of correlation
51		numerical problems
52		numerical problems
53	V	Index numbers-meaning and importance
54		Methods of computation of index numbers
55		numerical problems
56		numerical problems
57		numerical problems
58		numerical problems
59		Graphical presentation of data
60		Graphical presentation of data

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)

Subject -Principles Of Management

Teacher - Dr Gayatri Palod

Day/Lecture	Unit	Topic
1	I	Management- meaning ,nature and importance,
2		Function of management ,scope
3		Characteristics of management ,and Significance of managment
4		Comparision of management and administration
5		Principles of management
6		Development of Management thought
7		Contribution by Taylor
8		Contribution by Fayol
9		Social responsibility of management
10		II
11	Elements,Types of Planning	
12	Process of Planning	
13	Organizing -Meaning and Importance	
14	Organizing Principles, Span of Management	
15	Decision Making -meaning ,nature and importance	
16	Concept and Process of Decision making	
17	III	Motivation : Concept, Importance Characteristics
18		Classification of motivation
19		Theories of motivation
20		Leadership- Concept and leadership styles
21		Leadership- Theories
22		Direction-Concept, Nature
23		Importance of direction
24		Methods of Direction
25		Control- Meaning and Process
26		Techniques of Control
27		Coordination-Meaning and Process
28	IV	Human Resource Management -Meaning and concept
29		Objectives of H.R.M.
30		Scope and Importance of HRM
31		Function and Responsibilities of HR Manager
32		Function and Responsibilities of HR Manager
33		Principles of HRM
34		Principles of HRM
35	V	Manpower Planning-meaning and concept
36		Recruitment -Meaning and Sources
37		Selection -meaning and process
38		Training and Development -meaning and methods
39		Job Performance and Evaluation-concepts
40		Job Performance and Evaluation-Techniques

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)
 Subject -Business Statistics
 Teacher - Dr Mitesh Chowdhary

Day/Lecture	Unit	Topic
1	I	Statistics-inroduction
2		Importance and Functions of statistics
3		Scope and limitations of statistics
4		Distrust in statistics
5		Process of data collection
6		Sources of data
7		Data editing, classification and tabulation
8	II	Construction of frequency distribution
9		Measurement of central tendencies
10		arithmatic mean- numerical problems
11		numerical problems
12		numerical problems
13		Geometric mean
14		Harmonic mean
15		Median-introduction,numerical problems
16		numerical problems
17		numerical problems
18		Quartiles-numerical problems
19		numerical problems
20		Deciles,Percentiles-introduction
21		numerical problems
22		Mode-numerical problems
23	numerical problems	
24	III	Dispersion -Introduction
25		Range-inter quartile,percentile
26		Quartile deviation-numerical problems
27		Mean deviation-numerical problems
28		numerical problems
29		numerical problems
30		Standard deviation-numerical problems
31		numerical problems
32		numerical problems
33		Skewness-meaning,concept
34		numerical problems
35		numerical problems
36		Index numbers-meaning and importance
37		Methods of computation of index numbers
38		numerical problems
39		numerical problems
40	numerical problems	
41	IV	Corelation-meaning and concepts
42		Karl pearson coefficient of corelation-numerical problems
43		numerical problems
44		numerical problems
45		Probable error -numerical problems
46		Spearman's ranking method-numerical problems
47		numerical problems
48		Coefficient of concurrent deviation

49		Regression analysis-meaning,utility
50		Regression lines and degrees of correlation
51		numerical problems
52		numerical problems
53	V	Analysis of Time series-Theory
54		Components of Time series, Additive and Multiplicative model
55		Computation of Trend
56		Computation of Trend
57		Computation of Seasonal Indices
58		Computation of Seasonal Indices
59		Business Forecasting -Concept, types and importance
60		Theories of Forecasting

Maharaja Ranjit Singh College of Professional Sciences

Department of Commerce & Management

Lesson Plan - B. Com (Hons) IV Sem (Jan 2017 - June 2017)

Subject - MIS AND DBMS

Teacher - Prof. Shailesh Hirve

Day	Unit	Topic
1	I	I
2		process oh MIS, Development of MIS in Organisation
3		Management Process
4		Information needs
5		System approach in planning
6		Organizing and Controlling MIS
7	II	MIS Planning
8		Implementation of MIS
9		Managerial decision Making
10		Decision support system
11		Decision support system
12		System design
13		I/O design
14		Forms Design
15	III	Introduction of DBMS, purpose of DBMS, view of data,
16		Schemas, Instances, Data Dictionary
17		Data Base Management System Vs File Processing
18		Three View Architecture of DBMS
19		Advantages and Disadvantages of DBMS
20		Database language, Database administrator,
21		Database user, overall system structure.
22		Data Independence and its types
23	IV	Data Models
24		Data Models
25		Entity Relationship Model: Basic Concepts,
26		Relationships, Mapping Constraints,
27		Entity Set, weak Entity, Strong Entity, Entity Features
28		Types of Keys, Types of Attributes
29		E-R Model Notations, E -R Diagram
30		design of an E-R database schema
31		Reduction of E-R schema to table

32	V	Introduction to SQL, DDL, DML, and DCL statements
33		Creating Tables, Adding Constraints, Altering Tables
34		Update, Insert, Delete Statements
35		various Form of SELECT- Simple, Using Special Operators for Data Access
36		Nested Queries & Exposure to Joins, Aggregate Functions
37		SQL Commands
38		SQL Commands
39		SQL Commands

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)

Subject - Management Accounts

Teacher - Dr Supriya Bandi

Day/Lecture	Unit	Topic	
1	I	Management Accounting: Meaning ,nature	
2		Scope and function of management accounting	
3		Role of management accounting and Tools and techniques	
4		Management Accounting VS. financial and cost accounting	
5	II	Financial statement :Meaning and importance	
6		Objectives and method of financial statement analysis	
7		Limitation of financial statement	
8		practical Question	
9		practical Question	
10		practical Question	
11		Ratio analysis ,Classification of ratios prafitablity ratios	
12		practical Question	
13		practical Question	
14		Turnover ratios-practical question	
15		practical Question	
16		Financial ratios practical question	
17		practical Question	
18		practical Question	
19		Advantages of ratio analysis	
20		Limitation of accounting ratios	
21		III	Cash flow statment Theory
22			Cash flow statment Theory
23			Cash flow statment practical question
24			Practical Question
25	Practical Question		
26	Practical Question		
27	Practical Question		
28	Fund Flow Statement Introduction		
29	Practical Question		
30	Practical Question		
31	Practical Question		
32	Practical Question		
33	IV	Absorption and Marginal costing	
34		Marginal and differential costing as tool for decision making-make or buy	
35		practical Question	
36		practical Question	
37		Shutdown decisions of production	
38		Shutdown decisions of production	
39		Break even analysis - Practical	
40		Break even analysis - Practical	
41		Break even analysis -Practical question	
42		Exploring New Market Practical Questions	
43		Exploring New Market Practical Questions	
44	V	Budgetary Control :Meaning and objectives	
45		types of budgetand limitation of budget	
46		Practical Question	
47		Practical Question	
48		Practical Question	
49		Concept of management audit,responsibility accounting	
50		Management Reports, Types of reports	
51		Quality of good report	

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)
 Subject - Auditing
 Teacher - Dr Geeta Saneja (Suri)

Day/Lecture	Unit	Topic
1	I	Introduction and Meaning of Auditing
2		Objectives of Auditing, Types of Audit
3		Types of Audit and Audit Programme
4		Audit Books and Working Papers and evidences
5		Audit Books and Working Papers and evidences
6		Preparation before commencement of Audit
7		Preparation before commencement of Audit
8	II	Internal Check System - Routine Checking Advantage & Disadvantage
9		Internal Checking
10		Internal Audit and test Checking
11		Internal Audit and test Checking
12		Internal Control
13		Internal Control
14		Audit Procedure
15	III	Vouching Meaning Types of Voucher
16		Verification of Assets and Liabilities
17		Immovable Properties Fictitious Assets & Current Assets
18		Immovable Properties Fictitious Assets & Current Assets
19		Verification of Current and Fixed Liabilities
20	Verification of Current and Fixed Liabilities	
21	IV	Appointment of Company Auditor
22		Power and duties of Auditor
23		Power and duties of Auditor
24		Liabilities of Auditor
25		Divisible Profit
26		Divisible Profit and Dividend
27		Auditors Report - Clean and Qualified Report
28		Auditors Report - Clean and Qualified Report
29	V	Investigation - Meaning and Objectives
30		Difference between Audit and Investigation
31		Process of Investigation
32		Process of Investigation
33		Special Audit of Banking Companies
34		Special Audit of Educational Institutes
35		Special Audit of Non Profit Institutes and Insurance Companies

Maharaja Ranjit Singh College of Professional Sciences, Indore

Department of Commerce & Management

Lesson Plan - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)

Subject - Auditing

Teacher - Dr Geeta Saneja (Suri)

Day/Lecture	Unit	Topic
1	I	Introduction and Meaning of Auditing
2		Introduction and Meaning of Auditing
3		Objectives of Auditing, Classification of Audit
4		Objectives of Auditing, Classification of Audit
5		Basic Principles and Techniques of Auditing
6	II	Fraud and Errors, Types of Errors
7		Fraud and Errors, Types of Errors
8		Audit Programme and Audit Books
9		Audit Programme and Audit Books
10		Audit Programme and Audit Books
11		Test Checking and Routine Checking
12	Test Checking and Routine Checking	
13	III	Internal Control and Internal Checking
14		Internal Checking & Internal Audit
15		Vouching and Verification of Assets and Liabilities
16		Vouching and Verification of Assets and Liabilities
17	Vouching and Verification of Assets and Liabilities	
18	IV	Company Auditors , Qualification and Disqualifications
19		Company Auditors , Qualification and Disqualifications
20		Appointment of Auditors and Removal
21		Appointment of Auditors and Removal
22		Remuneration of Auditors
23		Rights duties and Liabilities of Auditor
24		Rights duties and Liabilities of Auditor
25		Rights duties and Liabilities of Auditor
26	V	Recent Trends in Auditing
27		Recent Trends in Auditing
28		Recent Trends in Auditing
29		Basic Consideration of Audit in EDP environment
30		Basic Consideration of Audit in EDP environment

Maharaja Ranjit Singh College of Professional Sciences, Indore
 Department of Commerce & Management
 Lesson Plan - B. Com. I Sem (Tax/ Plain/ Computer (July 2016 - Dec 2016)
 Subject - Management Accounts
 Teacher - Dr Supriya Bandi

Day/Lecture	Unit	Topic	
1	I	Management Accounting: Meaning ,nature	
2		Scope and function of management accounting	
3		Role of management accounting and Tools and techniques	
4		Management Accounting VS. financial and cost accounting	
5	II	Financial statement :Meaning and importance	
6		Objectives and method of financial statement analysis	
7		Limitation of financial statement	
8		practical Question	
9		practical Question	
10		practical Question	
11		Ratio analysis ,Classification of ratios prafitablity ratios	
12		practical Question	
13		practical Question	
14		Turnover ratios-practical question	
15		practical Question	
16		Financial ratios practical question	
17		practical Question	
18		practical Question	
19		Advantages of ratio analysis	
20		Limitation of accounting ratios	
21		III	Cash flow statment Theory
22			Cash flow statment Theory
23			Cash flow statment practical question
24			Practical Question
25	Practical Question		
26	Practical Question		
27	Practical Question		
28	Fund Flow Statement Introduction		
29	Practical Question		
30	Practical Question		
31	Practical Question		
32	Practical Question		
33	IV	Absorption and Marginal costing	
34		Marginal and differential costing as tool for decision making-make or buy	
35		practical Question	
36		practical Question	
37		Shutdown decisions of production	
38		Shutdown decisions of production	
39		Break even analysis - Practical	
40		Break even analysis - Practical	
41		Break even analysis -Practical question	
42		Exploring New Market Practical Questions	
43		Exploring New Market Practical Questions	
44		V	Budgetary Control :Meaning and objectives
45			types of budgetand limitation of budget
46	Practical Question		
47	Practical Question		
48	Practical Question		
49	Concept of management audit,responsibility accounting		
50	Management Reports, Types of reports		
51	Quality of good report		